



Paulerspury C.E. Primary School

Feedback Policy

Date written:	<i>February 2021</i>
Written by:	<i>Mr Robin Bunting</i>
To be reviewed:	<i>Annually</i>
Next review:	<i>February 2022</i>

Our policies are written with our School Values in mind. These are:

Care
Honesty
Responsibility

Courage
Hope
Thankfulness

Creativity
Perseverance
Trust

Forgiveness
Respect

Principles:

Our Feedback Policy is based on the principles that:

- children have the right to have their work acknowledged, to be given timely feedback on their achievements and to be given help and advice for their future learning;
- feedback informs all participants in the learning process of the progress made and feeds into the next cycle of planning for teaching and learning; and,
- regular monitoring of children's work keeps the teacher in tune with the individual needs and abilities within the class and helps to raise standards.

Continuous Feedback:

- At Paulerspury Primary School we view feedback on children's work as vital. Verbal feedback is our principal means for moving learning forward. Teachers and Teaching Assistants will give immediate feedback on work during lessons, recognising achievements, identifying areas for development and suggesting next steps.
- All feedback given in lessons will be recorded in green pen.

Detailed feedback of extended writing:

- When work is marked in detail it will include a developmental comment and the child will be given time to respond to this using purple pen
- Green highlighters will be used to show success.
- Pink highlighters will be used to identify areas that need improvement.
- Teachers should also be conscious of checking the quality of peer and self-assessments made by children
- Cover/Supply teachers need to mark and initial all work.

In Key Stage 1:

Misspelt common exception words or high frequency words will be highlighted in pink and MUST be corrected.

Other incorrect spellings, grammatical errors or incorrect word choices will be underlined with a solid pink line.

Good word choices etc. will be highlighted in green.

Good phrases or sentences will be underlined in green.

In Key Stage 2 (and for extended writing in Y2):

Incorrect spellings will be identified by 'Sp' in the margin and should be corrected by the child.

Punctuation errors will be identified by 'P' in the margin and should be corrected by the child.

Errors in sentences construction or clarity will be identified by 'S' in the margin and should be corrected by the child.

Good word choices etc. will be highlighted in green.

Good phrases or sentences will be underlined in green.

'Whatever you do, work at it with all your heart.' (Colossians 3:23)

Guidance for Peer/Self-Assessment:

Peer and self-assessment have a key role to play in feedback. They empower children to take control of their learning.

In line with AfL strategies, within most lessons children should have opportunities to assess their progress (or that of others) against agreed success criteria. Our teaching and learning policy reflects the need to be explicit about success criteria so that feedback can be specific and meaningful. It also acknowledges the need for clear modelling and training of children in how to peer and self-assess meaningfully, and that time is planned into lessons to make improvements.

Notes:

Teachers' handwriting, using the school handwriting scheme, needs to be legible as a model for the child and in green pen to contrast the child's work.




Not every incorrect spelling needs to be corrected by the teacher, but persistent errors should be commented on, and incorporated into the planning.

Monitoring:

Feedback will be monitored by Senior Leadership through taking in samples of books, lesson observations, learning walks and drop ins.

This policy should be read in conjunction with Teaching and Learning Policy.

What do the symbols mean in my book?

	Correct/well done
	Error/correction needed
VF	Verbal Feedback. Someone has spoken to you about how to improve.
Sp	Incorrect spelling, please correct
P	Incorrect punctuation, please correct
S	Sentence does not make sense, please correct
^	Missing word
/	Finger space
//	New line or new paragraph
	Next steps



Use your Purple Polishing Pen to make your corrections